

Wilmslow Community Governance Review Sub-Committee Agenda

Date: Thursday, 21st October, 2010
Time: 10.00 am
Venue: The Silk Room - Town Hall, Macclesfield SK10 1DX

The agenda is divided into two parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide three clear working days' notice, in writing, in order for an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 4)

To approve the minutes of the meeting held on 27th September 2010.

5. **Extract of Minutes of the Constitution Committee - 30th September** (Pages 5 - 6)

The attached minute details the agreed extension to the Sub-Committee's terms of reference.

Contact: Paul Mountford, Democratic Services
Tel: 01270 686472
E-Mail: paul.mountford@cheshireeast.gov.uk

6. **Wilmslow Community Governance Review - Budgets and Parish Precepts**
(Pages 7 - 24)

Without prejudice to the outcome of the Community Governance Review, to consider a report on the setting of an appropriate budget and the calculation and levying of a precept for the first year of operation of each of the proposed parish councils.

Jackie Weaver, Chief Officer, Cheshire Association of Local Councils, and local ward councillors who are not members of the Sub-Committee, have been invited to attend for this item.

7. **Wilmslow Community Governance Review - Final Recommendation for the Outcome of the Review** (Pages 25 - 34)

Taking into account representations received from the Stage 2 consultation, the Sub-Committee is requested to make a recommendation to the Constitution Committee for the final outcome of the Review. The Constitution Committee will then report its recommendation to a future meeting of the Council.

The report considered by the Sub-Committee at its last meeting is attached to aid the Sub-Committee in its deliberations.

The Council will be required to approve a Re-organisation Order to give effect to the final outcome of the review, in the event that new parish councils are created. Progress on the drafting of the Order will be reported at the meeting.

(There are no Part 2 items)

CHESHIRE EAST COUNCIL

Minutes of a meeting of the
Wilmslow Community Governance Review Sub-Committee
held on Monday, 27th September, 2010 at The Capesthorne Room - Town
Hall, Macclesfield SK10 1DX

PRESENT

Councillor J Crockatt (Chairman)
Councillor P Whiteley (Vice-Chairman)

Councillors R Cartlidge, D Stockton and C Tomlinson (for Cllr Jones)

Officers

Brian Reed, Democratic Services Manager
Lindsey Parton, Elections and Registration Team Manager
Mike Flynn, Review Team Officer
Paul Mountford, Democratic Services
Paul Goodwin, Finance

Apologies

Councillor S Jones

13 DECLARATIONS OF INTEREST

No interests were declared.

14 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public present.

15 MINUTES OF PREVIOUS MEETING**RESOLVED**

That the minutes of the meeting held on 5th July 2010 be approved as a correct record.

16 WILMSLOW COMMUNITY GOVERNANCE REVIEW**1. Budgets and Parish Precepts**

Members gave initial consideration to the potential running costs and budgetary requirements of the three proposed parish councils in order that draft budgets could be prepared and precepts calculated.

It was important to be clear in considering the matter that the outcome of the Community Governance Review was not being prejudged. However, in view of the tight timescales involved, thought had to be given now to precepting, budgets and governance arrangements.

Members would need to take into account corporate proposals which had been agreed by Cabinet on 19th July 2010 for the devolution of services from Cheshire East Council to parish councils. Appropriate budget provision would need to be provided for the running of such services by parish councils and the costs included when calculating the parish precepts. Copies of the Cabinet report were circulated at the meeting.

The National Association of Local Councils (NALC) had produced a document entitled "Power to the People – Your Guide to Local Councils, the benefits they can bring to your area and how you can create one". This provided useful reference material, including examples of precepts for different sizes of parish councils. Copies had been circulated to members of the Sub-Committee.

The Cheshire Association of Local Councils (ChALC) had provided examples of budgets for a small and large parish council to aid discussions and these had been appended to the report.

Members recognised the need for caution in setting the precepts for the first year of any new parish councils but acknowledged that there was no alternative if the councils were to function effectively from the outset.

In order for the Sub-Committee to give detailed consideration to the matter at its next meeting, its terms of reference would need to be extended to include budgeting and precepting, as well as accommodation and other preparatory arrangements. A report seeking such an extension would need to be submitted to the Constitution Committee at its meeting on 30th September.

2. Outcome of Stage 2 Consultation

Members considered the responses to the Stage 2 consultation which had run from 11th August 2010 to 15th September 2010 and had sought views on the draft recommendation agreed by the Council at its meeting on 22nd July 2010; the draft recommendation was set out in full in the report.

Representations had been invited from all interested persons, organisations, stakeholders and the public. Copies of all responses received to the second stage of consultation had been appended to the report.

Members noted a request by the Styal Village Association that the proposed number of councillors for Styal parish be increased from five to seven in order to avoid a number of practical difficulties that could otherwise arise.

Members were advised that in making its final decision on the outcome of the Community Governance Review, the Council would have to take into account the representations received. It would also need to ensure that community governance within the area reflected the identities and interests of the community and was effective and convenient.

As soon as practical after the Council had decided to what extent it would give effect to the recommendation made in the review, it would have to publish its decision and the reasons for making the decision. The Council would also need to take steps to ensure that people who were interested in the review were informed.

Should the decision be taken to establish Parish Councils, electoral arrangements would need be put in place and a formal Order made to give effect to the new arrangements which would then enable elections to take place in May 2011.

The final outcome of the current Cheshire East Boundary Review had not yet been determined, and this could have an impact upon the Council's final decision for the outcome of the Wilmslow Community Governance Review, in particular the consideration of the detail of warding arrangements for any parishes ultimately proposed.

It was currently intended that the Sub-Committee would report back to the Constitution Committee on 18th November with a view to submitting final recommendations to Council on 16th December. However, the final report to Council might be delayed into the new year if the Boundary Commission's review of Borough wards in Cheshire East had not been completed.

RESOLVED

That

- (1) the outcome of the Stage 2 consultation be noted and further work be commissioned on the drafting of Reorganisation Orders and on precepting information;
- (2) the Constitution Committee be recommended to extend the terms of reference of the Wilmslow Community Governance Review Sub-Committee to enable it to make recommendations on precepting for any new parishes created by the Review and to deal with such governance, accommodation and other preparations as may be required;

- (3) the request by the Styal Village Association that the number of parish councillors for the proposed Styal parish council be increased from five to seven be supported in the event that a parish for Styal is created; and
- (4) those Cheshire East Councillors for the Wilmslow North and Wilmslow South wards who are not members of the Sub-Committee be invited to attend future meetings.

17 NEXT MEETING

Thursday, 21st October 2010 at 10.00 am at Macclesfield Town Hall.

Jackie Weaver of ChALC be invited to attend.

The meeting commenced at 10.00 am and concluded at 10.45 am

Councillor J Crockatt (Chairman)

Extract of the Minutes of the Constitution Committee - 30th September 2010**23 WILMSLOW COMMUNITY GOVERNANCE REVIEW**

The Chairman was of the opinion that this matter constituted urgent business and could be dealt with at the Committee's meeting in accordance with Committee Procedure Rule 37 and Section 100B(4)(b) of the Local Government Act 1972. The reason for urgency was as follows:

"To enable the Wilmslow Community Governance Review Sub-Committee to continue with the next stages of the Review in accordance with the statutory timetable."

The Wilmslow Community Governance Review Sub-Committee had met on 27th September 2010 to consider the outcome of the Stage 2 consultation and to give initial consideration to the potential running costs and budgetary requirements of the three proposed parish councils.

Members had been advised that established Parish Councils advised the Borough Council in January each year of their precept requirements and these were then included by the Borough Council as part of the total Council Tax-setting process. The difficulty with the process for proposed new parish councils in the Wilmslow area (if that were the outcome of the review), was that the parish councils themselves would not come into operation until Councillors had been elected in May 2011. Action was therefore required by Cheshire East Council to ensure that the new parish councils had a budget to work with.

The Sub-Committee felt that as part of its work on the Review, it should make recommendations on precepts for the first year of the new parish councils. This would require an extension to the Sub-Committee's terms of reference by the Constitution Committee.

It was important to be clear that in considering this matter the outcome of the Community Governance Review was not being prejudged. However, in view of the tight timescales involved, thought had to be given to matters of precepting, budgets and governance arrangements in early course.

RESOLVED

That the terms of reference of the Wilmslow Community Governance Review Sub-Committee be extended to enable it to make recommendations on precepting for any new parishes created by the Review and to deal with such governance, accommodation and other preparations as may be required.

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CHESHIRE EAST COUNCIL

Wilmslow Community Governance Review Sub Committee

Date of Meeting: 21st October 2010
Report of: Borough Treasurer
Subject/Title: Wilmslow Community Governance Review - Budgets and Parish Precepts

1.0 Report Summary

- 1.1 At its meeting on 27 September 2010 the Sub Committee received an initial report from the Borough Solicitor and was asked to start to consider the potential running costs and budgetary requirements of the three new Parish Councils, in order that draft budgets could be prepared and precepts calculated.

2.0 Recommendation

- 2.1 The Sub Committee is asked to make recommendations to the Constitution Committee on the setting of appropriate budgets and precepts for the three proposed Parish Councils.

3.0 Reasons for Recommendations

- 3.1 Established Parish Councils advise the Borough Council in January each year of their precept requirements and these proposals are then included by the Borough Council as part of the total Council Tax setting process.
- 3.2 The difficulty with the process for proposed new parish councils in the Wilmslow area (if that is the outcome of the review), is that the parish councils themselves will not come into operation until Councillors have been elected in May 2011. Action is therefore required by Cheshire East Council to ensure that the new parish councils have a budget to work with.

4.0 Wards Affected

- 4.1 Wards covering the areas of Wilmslow, Handforth and Styal.

5.0 Local Ward Members

- 5.1 As above

6.0 Policy Implications including - Climate change - Health

- 6.1 None

7.0 Financial Implications (Authorised by the Borough Treasurer)

- 7.1 Parish precepts would need to be raised for any new Parish Councils created, to cover the administration costs for the municipal year 2011/12. The Council also needs to take into account corporate proposals which have been agreed by Cabinet on 19 July 2010 for the devolution of services from Cheshire East Council to Parish Councils. Further discussions will be required as to the impact of this programme upon the newly formed parish councils.

8.0 Legal Implications

- 8.1 The Local Government Finance (New Parishes) (England) Regulations 2008 enable the Council to calculate the first anticipated precept for a newly constituted Parish Council and for the amount of that precept to be included in the Re- organisation Order.

9.0 Risk Management

- 9.1 The risk is that if no action is taken by the Council to set a precept for the new parishes, the newly formed Councils will be unable to operate.

10.0 Background

10.1 Comparison with other Parish Councils in Cheshire East

In order to consider and determine reasonable budgets for the new Parish Councils, it may be helpful to compare with existing Parishes in the area.

Appendix A is a table showing information for existing Parishes, grouped by Local Area Partnership (LAP) Area – this simply shows for each Parish: Council Tax Base (number of Band D-equivalent properties); Parish Council Precept (budget for 2010/11) and the resulting Parish council tax (for a Band D property).

Appendix B shows similar information, but is organised by Council Tax Base (high to low). The Tax Bases for the new Parishes of Wilmslow, Handforth and Styal have been *estimated*, such that they can be seen adjacent to Parishes of a similar size.

In order to provide some focus, Parishes with a Tax Base lower or higher than 25% of the three new Parishes have been shaded – and for both **Handforth** and **Styal** an average of the budgets of Parishes within the +/-25% range has been shown, along with the resulting council tax. **This is purely illustrative, to aid the start of discussion – it is not an indication of what should be.**

Regarding **Wilmslow**, the “nearest neighbour” in terms of size (indicated by Council Tax Base) is Congleton, though it should be borne in mind that Congleton is a long-established Town Council with a range of service responsibilities, including the historic Town Hall building.

10.2 Local Service Delivery

As noted at the last Sub Committee meeting, appropriate budget provision will also need to be provided for the running of services, in accordance with the progress of the Council’s Local Service Delivery initiative.

Appendix C shows an indication of net operating budgets for a range of services within the Wilmslow area – the kinds of services that are on the agenda for local delivery and that will be discussed in detail with various Towns and Parishes in the coming weeks.

In order to assist with the process, it will be helpful for the Sub Committee to consider each service and – especially where we have gaps in financial information - discuss its applicability to the Wilmslow area and its location in terms of which of the three new Parishes, such that the information can be refined.

Further information on Local Service Delivery and how Parishes could be supported in the short term will be conveyed in the meeting.

10.3 Information from the Cheshire Association of Local Councils

The Cheshire Association of Local Councils (ChALC) supplied examples of budgets for both a small and a large Parish Council which were considered at the last meeting of the Sub Committee. These are attached again (**as Appendices D and E**) to this report, to aid discussions – they show an illustrative budget breakdown for a “small” Parish Council with a total budget of some £16,000; and a breakdown for a “large” Parish Council illustrating a budget of some £96,000.

- 10.4 In conjunction with the indicative budgets provided by ChALC and matters relating to Local Service Delivery, it is hoped that comparison with existing Parishes in the area will be helpful in initiating discussions on what would be reasonable budget levels, for the first year of the new Parishes.

11.0 Access to Information

There are no background papers relating to this report. The report writer is:

Name: Paul Goodwin

Designation: Finance Lead (Places)

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Tax Bases, Precepts and Parish Council Taxes 2010/11 Cheshire East - by LAP				
LAP	Parish	Council Tax Base - Band D per Parish	Parish Council Precept 2010/11	Parish Council Tax per Band D property
Congleton	Alsager	4,508.16	192,000	42.59
	Arclid	118.11	1,300	11.01
	Betchton	272.35	3,000	11.02
	Bradwall	84.05	1,000	11.90
	Brereton	565.78	19,030	33.63
	Church Lawton	897.04	7,000	7.80
	Congleton	10,023.40	635,908	63.44
	Cranage	593.60	20,000	33.69
	Goostrey	1,096.33	35,000	31.92
	Hassall	110.39	2,000	18.12
	Holmes Chapel	2,418.17	69,940	28.92
	Hulme Walfield & Somerford Booths	163.45	0	0.00
	Middlewich	4,702.10	266,703	56.72
	Moston	177.21	5,000	28.22
	Newbold Astbury-cum-Moreton	338.88	7,300	21.54
	Odd Rode	2,027.92	66,800	32.94
	Sandbach	6,760.91	226,129	33.45
	Smallwood	284.63	2,500	8.78
	Somerford	183.84	4,000	21.76
	Swettenham	166.42	2,700	16.22
	Twemlow	91.08	2,750	30.19
	Warmingham	108.01	2,700	25.00
Crewe	Barthomley	87.22	1,350	15.48
	Crewe	14,638.42	52,099	3.56
	Crewe Green	95.14	3,000	31.53
	Haslington	2,375.01	40,000	16.84
	Rope	811.40	11,450	14.11
	Shavington-cum-Gresty	1,665.18	50,523	30.34
	Weston, Basford	900.90	8,000	8.88
	Willaston	1,299.97	18,000	13.85
	Wistaston	3,060.68	46,000	15.03
Knutsford	Agden	78.27	670	8.56
	Ashley	159.42	3,000	18.82
	Aston-by Budworth	180.35	1,000	5.54
	Chelford	647.38	7,800	12.05
	Great Warford	439.70	3,000	6.82
	High Legh	892.24	12,500	14.01
	Knutsford	5,983.20	72,050	12.04
	Little Bollington	86.35	900	10.42
	Little Warford	36.60	350	9.56
	Lower Peover	73.15	1,122	15.34
	Mere	415.12	5,500	13.25
	Millington	107.03	1,000	9.34
	Mobberley	1,455.24	44,500	30.58
	Nether Alderley	377.55	11,000	29.14
	Ollerton/Marshall	297.25	6,500	21.87
	Peover Superior	388.14	4,900	12.62
	Pickmere	373.45	12,000	32.13
	Plumley with Toft and Bexton	392.20	6,235	15.90
	Rostherne	85.45	1,000	11.70
	Snelson	83.63	1,500	17.94
	Tabley	198.63	1,600	8.06
	Tatton	12.54	0	0.00
Macclesfield	Bollington	3,051.12	100,739	33.02
	Bosley	194.26	3,000	15.44
	Eaton	168.93	5,576	33.01
	Gawsworth	848.37	20,500	24.16
	Henbury	329.78	6,000	18.19
	Higher Hurdsfield	339.99	6,000	17.65
	Kettleshulme	172.62	6,000	34.76
	Lower Withington	292.90	3,000	10.24

LAP	Parish	Council Tax Base - Band D per Parish	Parish Council Precept 2010/11	Parish Council Tax per Band D property
	Macc Forest / Wildboardclough	113.37	0	0.00
	Macclesfield	18,835.34	21,618	1.15
	Marton	114.29	3,200	28.00
	North Rode	115.55	2,050	17.74
	Over Alderley	216.48	2,000	9.24
	Pott Shrigley	146.52	2,600	17.75
	Rainow	587.49	10,000	17.02
	Siddington	190.05	2,000	10.52
	Sutton	1,160.44	16,325	14.07
	Wincle	93.83	0	0.00
Nantwich	Acton, Edleston, Henshull	194.84	4,080	20.94
	Alraham	181.07	3,200	17.67
	Audlem	915.55	29,742	32.49
	Bickerton, Egerton	155.04	2,000	12.90
	Brindley, Faddiley	146.22	2,000	13.68
	Buerton	214.53	3,000	13.98
	Bulkeley, Ridley	186.22	2,000	10.74
	Bunbury	609.94	9,490	15.56
	Burland	274.33	1,600	5.83
	Calvey	128.50	1,500	11.67
	Cholmondeley, Chorley	124.74	2,300	18.44
	Cholmondeston, Wettenhall	169.29	250	1.48
	Church Minshull	205.92	2,500	12.14
	Dodcott-cum-Wilkesley	182.26	4,400	24.14
	Doddington, Blakenhall, Bridgemere, Checkley-cum-Wrinehill, Hunsterson, Lea	283.53	2,800	9.88
	Hankelow	123.95	2,200	17.75
	Hatherton, Walgherton	228.88	2,000	8.74
	Haughton	96.03	1,000	10.41
	Hough, Chorlton	843.97	17,500	20.74
	Marbury-cum-Quoisley, Norbury, Wirswall	257.20	5,000	19.44
	Minshull Vernon, Leighton, Woolstanwood	1,891.10	31,000	16.39
	Nantwich	5,445.69	153,000	28.10
	Newhall	354.22	3,000	8.47
	Peckforton	74.15	750	10.11
	Sound, Austerson, Baddiley, Baddington, Broomhall, Coole Pilate	436.70	2,250	5.15
	Spurstow	190.48	1,900	9.97
	Stapeley, Batherton	1,346.80	37,500	27.84
	Stoke, Hurleston	133.85	2,200	16.44
	Wardle	58.81	750	12.75
	Worleston, Poole, Aston Juxta Mondrum	253.04	2,290	9.05
	Wrenbury	463.12	4,500	9.72
	Wybunbury	613.40	11,348	18.50
Poynton	Adlington	589.55	6,000	10.18
	Disley	1,929.84	73,770	38.23
	Lyme Handley	70.46	0	0.00
	Mottram St.Andrew	388.02	5,000	12.89
	Poynton with Worth	6,019.83	231,539	38.46
	Prestbury	2,113.29	38,481	18.21
Wilmslow	Alderley Edge	2,607.35	120,000	46.02
	Chorley	251.29	4,100	16.32
	Wilmslow	14,058.08	0	0.00
		145,171.05	3,039,857	

Parish Council Taxes 2010-11 Cheshire East - by Council Tax Base

Parish	LAP	Council Tax Base - Band D per Parish	Parish Council Precept 2010/11	Parish Council Tax per Band D property	Illustrative precept based on "group" average	Illustrative Council Tax based on "group" average
Macclesfield	Macclesfield	18,835.34	21,618	1.15		
Crewe	Crewe	14,638.42	52,099	3.56		
Wilmslow	Wilmslow	10,700.08	0	0.00	?	?
Congleton	Congleton	10,023.40	635,908	63.44		
Sandbach	Congleton	6,760.91	226,129	33.45		
Poynton with Worth	Poynton	6,019.83	231,539	38.46		
Knutsford	Knutsford	5,983.20	72,050	12.04		
Nantwich	Nantwich	5,445.69	153,000	28.10		
Middlewich	Congleton	4,702.10	266,703	56.72		
Alsager	Congleton	4,508.16	192,000	42.59		
Handforth	Wilmslow	3,064.00	0	0.00	75,340	24.59
Wistaston	Crewe	3,060.68	46,000	15.03		
Bollington	Macclesfield	3,051.12	100,739	33.02		
Alderley Edge	Wilmslow	2,607.35	120,000	46.02		
Holmes Chapel	Congleton	2,418.17	69,940	28.92		
Haslington	Crewe	2,375.01	40,000	16.84		
Prestbury	Poynton	2,113.29	38,481	18.21		
Odd Rode	Congleton	2,027.92	66,800	32.94		
Disley	Poynton	1,929.84	73,770	38.23		
Minshull Vernon, Leighton, Woolstanwood	Nantwich	1,891.10	31,000	16.39		
Shavington-cum-Gresty	Crewe	1,665.18	50,523	30.34		
Mobberley	Knutsford	1,455.24	44,500	30.58		
Stapeley, Batherton	Nantwich	1,346.80	37,500	27.84		
Willaston	Crewe	1,299.97	18,000	13.85		
Sutton	Macclesfield	1,160.44	16,325	14.07		
Goostrey	Congleton	1,096.33	35,000	31.92		
Audlem	Nantwich	915.55	29,742	32.49		
Weston, Basford	Crewe	900.90	8,000	8.88		
Church Lawton	Congleton	897.04	7,000	7.80		
High Legh	Knutsford	892.24	12,500	14.01		
Gawsworth	Macclesfield	848.37	20,500	24.16		
Hough, Chorlton	Nantwich	843.97	17,500	20.74		
Rope	Crewe	811.40	11,450	14.11		
Chelford	Knutsford	647.38	7,800	12.05		
Wybunbury	Nantwich	613.40	11,348	18.50		
Bunbury	Nantwich	609.94	9,490	15.56		
Cranage	Congleton	593.60	20,000	33.69		
Adlington	Poynton	589.55	6,000	10.18		
Rainow	Macclesfield	587.49	10,000	17.02		
Brereton	Congleton	565.78	19,030	33.63		
Wrenbury	Nantwich	463.12	4,500	9.72		
Great Warford	Knutsford	439.70	3,000	6.82		
Sound, Austerson, Baddiley, Baddington, Broomhall, Coole Pilate	Nantwich	436.70	2,250	5.15		
Mere	Knutsford	415.12	5,500	13.25		
Plumley with Toft and Bexton	Knutsford	392.20	6,235	15.90		
Peover Superior	Knutsford	388.14	4,900	12.62		
Mottram St.Andrew	Poynton	388.02	5,000	12.89		
Nether Alderley	Knutsford	377.55	11,000	29.14		
Pickmere	Knutsford	373.45	12,000	32.13		
Newhall	Nantwich	354.22	3,000	8.47		
Higher Hurdsfield	Macclesfield	339.99	6,000	17.65		
Newbold Astbury-cum-Moreton	Congleton	338.88	7,300	21.54		
Henbury	Macclesfield	329.78	6,000	18.19		
Ollerton/Marshall	Knutsford	297.25	6,500	21.87		
Styal	Wilmslow	294.00	0	0.00	3,940	13.40
Lower Withington	Macclesfield	292.90	3,000	10.24		
Smallwood	Congleton	284.63	2,500	8.78		
Doddington, Blakenhall, Bridgemere, Checkley-cum-Wrinehill, Hunsterson, Lea	Nantwich	283.53	2,800	9.88		

Parish	LAP	Council Tax Base - Band D per Parish	Parish Council Precept 2010/11	Parish Council Tax per Band D property	<i>Illustrative precept based on "group" average</i>	<i>Illustrative Council Tax based on "group" average</i>
Burland	Nantwich	274.33	1,600	5.83		
Betchton	Congleton	272.35	3,000	11.02		
Marbury-cum-Quoisley, Norbury, Wirswall	Nantwich	257.20	5,000	19.44		
Worleston, Poole, Aston Juxta Mondrum	Nantwich	253.04	2,290	9.05		
Chorley	Wilmslow	251.29	4,100	16.32		
Hatherton, Walgherton	Nantwich	228.88	2,000	8.74		
Over Alderley	Macclesfield	216.48	2,000	9.24		
Buerton	Nantwich	214.53	3,000	13.98		
Church Minshull	Nantwich	205.92	2,500	12.14		
Tabley	Knutsford	198.63	1,600	8.06		
Acton, Edleston, Henshull	Nantwich	194.84	4,080	20.94		
Bosley	Macclesfield	194.26	3,000	15.44		
Spurstow	Nantwich	190.48	1,900	9.97		
Siddington	Macclesfield	190.05	2,000	10.52		
Bulkeley, Ridley	Nantwich	186.22	2,000	10.74		
Somerford	Congleton	183.84	4,000	21.76		
Dodcott-cum-Wilkesley	Nantwich	182.26	4,400	24.14		
Alraham	Nantwich	181.07	3,200	17.67		
Aston-by Budworth	Knutsford	180.35	1,000	5.54		
Moston	Congleton	177.21	5,000	28.22		
Kettleshulme	Macclesfield	172.62	6,000	34.76		
Cholmondeston, Wettenhall	Nantwich	169.29	250	1.48		
Eaton	Macclesfield	168.93	5,576	33.01		
Swettenham	Congleton	166.42	2,700	16.22		
Hulme Walfield & Somerford Booths	Congleton	163.45	0	0.00		
Ashley	Knutsford	159.42	3,000	18.82		
Bickerton, Egerton	Nantwich	155.04	2,000	12.90		
Pott Shrigley	Macclesfield	146.52	2,600	17.75		
Brindley, Faddiley	Nantwich	146.22	2,000	13.68		
Stoke, Hurleston	Nantwich	133.85	2,200	16.44		
Calvey	Nantwich	128.50	1,500	11.67		
Cholmondeley, Chorley	Nantwich	124.74	2,300	18.44		
Hankelow	Nantwich	123.95	2,200	17.75		
Arclid	Congleton	118.11	1,300	11.01		
North Rode	Macclesfield	115.55	2,050	17.74		
Marton	Macclesfield	114.29	3,200	28.00		
Macc Forest / Wildboardclough	Macclesfield	113.37	0	0.00		
Hassall	Congleton	110.39	2,000	18.12		
Warmingham	Congleton	108.01	2,700	25.00		
Millington	Knutsford	107.03	1,000	9.34		
Haughton	Nantwich	96.03	1,000	10.41		
Crewe Green	Crewe	95.14	3,000	31.53		
Windle	Macclesfield	93.83	0	0.00		
Twemlow	Congleton	91.08	2,750	30.19		
Barthomley	Crewe	87.22	1,350	15.48		
Little Bollington	Knutsford	86.35	900	10.42		
Rostherne	Knutsford	85.45	1,000	11.70		
Bradwall	Congleton	84.05	1,000	11.90		
Snelson	Knutsford	83.63	1,500	17.94		
Agden	Knutsford	78.27	670	8.56		
Peckforton	Nantwich	74.15	750	10.11		
Lower Peover	Knutsford	73.15	1,122	15.34		
Lyme Handley	Poynton	70.46	0	0.00		
Wardle	Nantwich	58.81	750	12.75		
Little Warford	Knutsford	36.60	350	9.56		
Tatton	Knutsford	12.54	0	0.00		
		145,171.05	3,039,857			

LOCAL SERVICE DELIVERY - NET OPERATING COSTS OF ACTIVITIES - WILMSLOW AREA

	NET OPERATING BUDGET 2010/11 £
COMMUNITY HALLS	
Dean Row CC Wilmslow	1,960
Honford Hall Wilmslow	2,330
PUBLIC CONVENIENCES	
South Dr Wilmslow	15,500
Bank Sq Wilmslow	200
Church Rd Handforth	32,460
ALLOTMENTS	?
CHRISTMAS LIGHTS & TREES	?
STREET FURNITURE <i>(indication, based on taxbase)</i>	
Street Nameplates	5,720
Street Furniture	1,560
TOWN CENTRE CO-ORDINATION	?
BUS SHELTERS	
44 no.	9,920
HANGING BASKETS	
<i>Maintenance & Watering only (i.e. Excludes planters, barrier baskets, bollard baskets, concrete bowls, hay mangers, self watering baskets, black & gold cast iron planters)</i>	
Wilmslow	2,480
Handforth	600
CLOSED CHURCHYARDS <i>(grounds maintenance)</i>	?
TWINNING	?
MARKETS	
Wilmslow	8,150
PLAY AREAS	?
TOTAL	80,880

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APPENDIX D

Budget Head	Detail	Amount	Remarks
Staff	Salary (clerk)	£3,550	Based on 8 hours per week @ LC1 SCP 16 (roughly suitable to a small local council with an electorate of less than 2,000 electors.
	Advertising & recruitment	£250	
	Stationery	£500	This would cover the costs of all stationery, but would also include books that provide necessary information for running a local council
	Home allowance	£250	With so few hours, the clerk will almost certainly work from home, hence an allowance for usage (extra heating, phone, etc.) is appropriate
Equipment	PC/Printer	£1,000	A laptop would be preferred as it is easier to use in meetings and can be transferred to new members of staff easier
Statutory	Insurance	£250	Public/Employer Liability; Fidelity
	Audit Fee	£200	
Council costs	Meeting room hire	£150	
	Training	£500	Training will be required for both the clerk and the councillors and is available from the County Training Partnership
	Chairman's allowance	£200	There are additional costs associated with representing the council and this is usually recognised in a small allowance. This rarely covers the actual costs!
Miscellaneous	General grant	£9,225	Most Local Councils provide a small grant scheme for community groups. They may - in time - enter into Service Level Agreements with appropriate community groups to deliver specific work. Although grants can be given in accordance with other powers, it is appropriate to begin by making this in accordance with the Section 137 limit (currently £6.15 per elector), hence 1500 x 6.15
Total		£16,075	

Budget Head	Detail	Amount	Remarks
Staff	Salary (clerk)	£40,000	Full time clerk, Profile of LC3 (SCP 43), depending on qualifications and experience, hence it is possible that this may be lower (although the oncosts are approximate)
	Salary (Admin)	£9,500	Based on 20 hours per week, SCP 15 pro rata (£8,362pa), with oncost estimate
	Pension	£8,500	If the council wish to offer participation in the Local Government Pension scheme to both staff, this is based on approximately 17% of both salaries.
	Advertising & recruitment	£500	Likely to be required for first year only
	Stationery	£1,000	This would cover the costs of all stationery, but would also include books that provide necessary information for running a local council, hence is likely to be lower in future years
Office costs	Rent, rates	£7,000	An office will be required to accommodate both the clerk and administrator
	Energy costs	£2,000	Includes a first year budget for purchasing equipment if necessary (the premises may already have central heating installed, hence this could be less)
	Telephone	£1,000	This includes equipment and initial setup costs and is likely to be lower in future years
	PC/Printers	£6,000	A desktop PC would be required for the office and a laptop for the clerk, plus a photocopier/printer capable of producing quality documents. Again, these costs are likely to be significantly lower in future years.
Statutory	Insurance	£1,500	Public/Employer Liability; Fidelity
	Audit Fee	£2,000	Internal & External auditor costs
Council costs	Meeting room hire	£1,040	Based upon 12 full council meetings and three committee meetings (planning meeting 6 times per year and other two meeting four times per year), hence total of 26. It should be noted that it is possible for Local Councils to meet in schools at no cost, however the council is likely to wish to establish its own identity as soon as possible.
	Training	£1,500	Training will be required for both the clerk and the councillors and is available from the County Training Partnership
	Chairman's allowance	£1,500	There are additional costs associated with representing the council and this is usually recognised in a small allowance. This rarely covers the actual costs and other councils pay over £2,000 or more to the Chairman.
Miscellaneous	General grant	£10,000	Most Local Councils provide a small grant scheme for community groups. They may - in time - enter into Service Level Agreements with appropriate community groups to deliver specific work (e.g. Sandymoor Community Centre). Although grants can be given in accordance with other powers, it is appropriate to begin by making this in accordance with the Section 137 limit (currently £5.44 per elector), hence 14,000 x 5.44 = £76,160, but they are unlikely to use all of this
	Councillors' allowances	£3,500	Based on Independent County Remuneration Panel
Total		£96,540	

CHESHIRE EAST COUNCIL

Wilmslow Community Governance Review Sub Committee

Date of Meeting: 27th September 2010
Report of: Borough Solicitor
Subject/Title: Wilmslow Community Governance Review

1.0 Report Summary

- 1.1 This report provides the background in relation to the Wilmslow Community Governance Review under the provisions of the Local Government and Public Involvement in Health Act 2007, following receipt of three valid petitions from electors in Wilmslow, Handforth and Styal calling for a review to be undertaken. The report provides details of the outcome of stage two of the public consultation on the Council's draft recommendation for the review, as made by the Council on 22nd July 2010.

2.0 Recommendation

- 2.1 To consider the responses from the Stage 2 consultation and to recommend to the Constitution Committee that it makes an appropriate recommendation to Council, having regard to the results of consultation on the draft proposal formulated by Council on 22nd July 2010.

3.0 Reasons for Recommendations

- 3.1 The second stage of Consultation for the Wilmslow Community Governance review took place from 11th August to 15th September 2010 and following this meeting the results will be considered by the Constitution Committee on 30th September 2010. The recommendation of the Constitution Committee for the final outcome of the Review will then be reported to the Council meeting for approval, including approval of any Reorganisation Order required for the formation of new parishes as may be determined. The date of the Council meeting is yet to be confirmed, as the final outcome of the current Cheshire East Boundary Review has not yet been determined, and this will have an impact upon the Council's final decision for the outcome of the Wimslow Community Governance Review, in particular the detail of warding arrangements for the Wilmslow area.

4.0 Wards Affected

- 4.1 Wards covering the areas of Wilmslow, Handforth and Styal.

5.0 Local Ward Members

5.1 As above

**6.0 Policy Implications including - Climate change
- Health**

6.1 None

7.0 Financial Implications (Authorised by the Borough Treasurer)

7.1 The Council has a statutory duty to conduct and meet the costs associated with undertaking the Community Governance Review. These costs will be met as far as possible from within existing budget provision.

7.2 In the event that parish councils are established, there will be costs associated with the administration of the elections, which will be met by the Borough Council, as they are proposed to be held on the same day as elections for Cheshire East Councillors on 5th May 2011. The cost of any future by-elections would be met by the Parish Councils.

7.3 Parish precepts will need to be raised for any new Parish Councils created, to cover the administration costs for the municipal year 2011/12.

8.0 Legal Implications (Authorised by the Borough Solicitor)

8.1 With effect from April 2008 the power to take decisions about matters such as the creation of parishes and their electoral arrangements was devolved from the Secretary of State and the Electoral Commission under the Local Government and Rating Act 1997 to local authorities under Chapter 3 of the Local Government and Public Involvement in Health Act 2007.

9.0 Risk Management

9.1 The Council has followed the Guidance on Community Governance Reviews published by the Electoral Commission and the Department of Communities and Local Government. There are no other risk management issues.

10.0 Background

10.1 The Local Government and Public Involvement in Health Act 2007 permits the Council to undertake a community governance review of the whole or part of the Borough Council area.

10.2 The Review

Cheshire East Council in accordance with Section 83(2) of the Act is undertaking a community governance review following receipt of three valid petitions which called for community governance reviews and for the creation of parishes and parish councils in the areas of Wilmslow, Handforth and Styal.

In conducting the Review, the Council has responded to the proposals contained in the petitions, but in accordance with the guidance, has also considered other viable options for other forms of community governance including Area committees, Neighbourhood Management, Tenant Management organisations, Area/ Community forums, Residents and Tenants Associations, Community Associations and whether people would prefer a single parish Council for Wilmslow, Handforth and Styal or separate parish councils for these three areas to be created.

An explanatory leaflet about the community governance review was prepared and used as a basis for the first phase of consultation which ran from 10 May to 4 June 2010.

This community governance review has provided the Council with an opportunity to examine and review existing community governance arrangements and to consider whether or not new arrangements were required to best meet the needs of local people.

The first stage of consultation sought views from all electors by way of a voting paper delivered to each elector with the explanatory leaflet. A letter and explanatory leaflet about the review was sent to various stakeholders including local public and voluntary organisations, schools, health bodies and resident and community groups. Three public meetings were held in April 2010 at venues in Wilmslow, Handforth and Styal. The Cheshire East Council website was also used to allow people to record their views online.

Consideration was given to the comments and representations received from this first phase of consultation and on the basis of those representations the Council's draft recommendation was published on 11th August 2010.

10.3 Criteria and aim of the Review

Section 93 of the Local Government and Public Involvement in Health Act 2007 requires councils to ensure that community governance in the area under review will be reflective of the identities and interests of the community in that area and is effective and convenient. In considering this criteria the Council is required to take account of a number of influential factors including the impact of community governance arrangements on community cohesion.

The Guidance on community governance reviews published by the Department of Communities and Local Government in April 2008 sets out in detail the factors for consideration to help inform the Council's judgement against the statutory criteria.

10.4 Previously Unparished Areas

The Council is required by law to consider other forms of community governance as alternatives or as stages towards establishing parish councils. The Council has noted the existing arrangements in place in the area for community representation and community engagement, including the Wilmslow Local Area Partnership, the Colshaw Community Development Group, Community Groups and Working Groups and the extent to which they were creating opportunities for engagement, empowerment and co-ordination in local communities.

10.5 Consultation

In reaching its draft recommendation in this review, the Council took into account the representations received having regard to the criteria in the Local Government and Public Improvement in Health Act 2007.

10.6 Result of consultation with electors

Just over 25, 000 voting papers were issued and 6876 were returned (27.48%). Electors were invited to respond to two questions on the voting paper and the results were as follows:-

For Wilmslow Residents

Question 1
1. Do you want a parish council? Yes/ No
Question 2: If yes, please tick the option you agree with below
A. I want a single parish council for Wilmslow, Handforth and Styal
B. I want a separate parish council for Wilmslow

In relation to Question 1 – the results were:

2894 electors indicated that they want a parish council.

2144 electors indicated that they did not want a parish council

In relation to Question 2 – the results were:

1090 electors expressed a view for a single parish council for Wilmslow, Handforth and Styal

1846 electors expressed a view for a separate parish council for Wilmslow

For Handforth Residents

Question 1
1. Do you want a parish council? Yes/ No
Question 2: If yes, please tick the option you agree with below
A. I want a single parish council for Wilmslow, Handforth and Styal
B. I want a separate parish council for Handforth

In relation to Question 1 – the results were:

1023 electors indicated that they want a parish council.
534 electors indicated that they did not want a parish council

In relation to Question 2 – the results were:

415 electors expressed a view for a single parish council for Wilmslow, Handforth and Styal

619 electors expressed a view for a separate parish council for Handforth

For Styal Residents

Question 1
1. Do you want a parish council? Yes/ No
Question 2: If yes, please tick the option you agree with below
A. I want a single parish council for Wilmslow, Handforth and Styal
B. I want a separate parish council for Styal

In relation to Question 1 – the results were:

219 electors indicated that they want a parish council.
23 electors indicated that they did not want a parish council

In relation to Question 2 – the results were:

25 electors expressed a view for a single parish council for Wilmslow, Handforth and Styal

201 electors expressed a view for a separate parish council for Styal

10.7 Submissions received to Stage 1 consultation

In addition to the responses to the voting paper, the Council received a further 40 representations.

10.8 Draft Recommendation

The second stage of consultation ran from 11 August 2010 to 15th September 2010 and sought views on the Council's draft recommendation. There were two proposed options for warding arrangements for Wilmslow which were

dependant upon the outcome of the current boundary review of Cheshire East Council wards by the Boundary Commission.

The draft recommendation of the Council for the outcome of the review, as agreed at the Council meeting held on 22 July 2010 was as follows:-

RESOLVED

1. That :-

(1) pursuant to Section 87 of the Local Government and Public Involvement in Health Act 2007; and having regard to the provisions of the Department for Communities and Local Government and Electoral Commission Guidance, issued in April 2008, for the conduct of Community Governance Reviews; and having received three valid petitions signed by the required number of electors calling for the constitution of new parishes for the three areas of (1) Handforth; (2) Wilmslow and Handforth; (3) Styal which triggered the Community Governance Review process:

Having taken into account

- the petitions;**
- the results of the consultation with the electors in each of the areas concerned which show in each case that a majority of those who returned their ballot papers were in favour of a new parish council for their area;**
- the results of the consultation exercise with stakeholders and the representations from other interested persons;**
- the outcomes of the public meetings held in each of the review areas; and**
- the information on existing community governance arrangements in the areas concerned and the alternative forms of community governance which might have been appropriate for the areas in question :-**
 - a. that the interests of effective and convenient local government and community identities in these areas would be served by the creation of new parishes with a parish council for each of Handforth (not including polling district 8EE1 so as to recognise historic and traditional boundaries in the area), Wilmslow (including polling district 8EE1) and Styal, all as shown on the map appended to the minutes of the Constitution Committee held on 24 June 2010, with each parish comprising the polling districts indicated below; such parish councils to be called: Handforth Parish Council, Wilmslow Parish Council**

and Styal Parish Council respectively, and that Wilmslow Parish Council be advised to consider its designation as a Town Council;

Handforth Parish

Polling districts: 8EF1, 8EG1, 8EH1, 8EJ1

Wilmslow Parish

Polling districts: 8EA1, 8EB1, 8EC1, 8ED1, 8EE1, 8EK1, 8FA1, 8FB1, 8FC1, 8FD1, 8FE1, 8FF1, 8FG1, 8FH1, 8FJ1

Styal Parish

Polling district: 8FK1

- b. that in Styal the election of parish councillors should be from the area of the parish as a whole;
- c. that given the substantial size of the proposed Wilmslow parish and in order to reflect longstanding community identities, the parish should be divided into wards for the purposes of election to the Parish Council;
- d. that the first year of elections to the new parish councils should be 2011; and
- e. that these proposals form the basis of a second stage of public consultations and that the Boundary Commission be informed of these proposals;

2. That :-

(1) having regard to comparator information for Parish Councils in Cheshire East, and having regard to electoral equality, the number of Councillors to serve on each of the new Parish Councils should be as follows:

- a. Handforth: 7 Councillors
- b. Styal: 5 Councillors
- c. Wilmslow: 15 Councillors

(2) dependent upon the outcome of the Boundary Review, and bearing in mind the need to achieve overall electoral equality (i.e. the number of electors per councillor) as far as possible:

- a. if no changes are made to the current Cheshire East Council Ward boundaries, five wards should be created for the Wilmslow Parish and named as follows:

- i. Morley (comprising 3 Councillors: polling districts 8FH1, 8FJ1, 8FG1);
 - ii. Lacey Green (comprising 2 Councillors: polling district 8EK1);
 - iii. Dean Row (comprising 4 Councillors: polling districts 8EA1, 8EB1, 8EC1, 8ED1, 8EE1);
 - iv. Hough (comprising 3 Councillors: polling districts 8FC1, 8FD1, 8FE1, 8FF1); and
 - v. Fulshaw (comprising 3 Councillors: polling districts 8FA1, 8FB1)
- b. if the anticipated final recommendations of the Boundary Committee in respect of Cheshire East Council boundaries are implemented, four wards should be created for the Wilmslow Parish and named as follows, to provide coterminous boundaries for electoral purposes:
 - i. Wilmslow West (comprising 5 Councillors: polling districts 8FH1, 8FJ1, 8FG1, 8FC1, 8FA1(part), 8FB1(part), 8FD1(part);
 - ii. Lacey Green (comprising 2 Councillors: polling districts 8EK1, 8EA1(part), 8FD1(part);
 - iii. Dean Row (comprising 4 Councillors: polling districts 8EA1(part), 8EB1, 8EC1, 8ED1, 8EE1); and
 - iv. Hough (comprising 4 Councillors: polling districts 8FD1(part), 8FA1(part), 8FB1(part), 8FE1, 8FF1)

(3) three wards should be created for the Handforth Parish and named as follows:

- i. Handforth West (comprising 3 Councillors: polling districts 8EG1, 8EJ1)
- ii. Handforth East (comprising 2 Councillors: polling district 8EH1); and
- iii. Handforth South (comprising 2 Councillors: polling district 8EF1)

and accordingly, the previous recommendation by the Sub-Committee and the Constitution Committee in relation to this matter should be disregarded; and

- (4) subject to consultation initially with the Chairman of the Wilmslow Community Governance Review Sub-Committee, the Borough Solicitor be authorised, in consultation with the Leader of the Council, to make any amendments required to electorate figures, polling district boundaries, or the proposed Wilmslow Parish ward boundaries, should this be required as a result of the final outcome of the Boundary review.**

Representations were invited from all interested persons, organisations, stakeholders and the public. Interested parties were encouraged to submit their views, together with any relevant supporting information, in writing, by email, or via a feedback form on the Council's website.

10.9 Submissions received to Stage 2 Consultation

Copies of all responses received to the Second stage of consultation are attached as an appendix to this report.

10.10 Key Issues

In making its final decision on the outcome of the Community Governance Review for Wilmslow, the Council must take into account representations received. The Council is also required to have regard to the need to ensure that community governance within the area reflects the identities and interests of the community and is effective and convenient.

As soon as practical after the Council has decided to what extent it will give effect to the recommendation made in the review, it must publish the decision and the reasons for making that decision. The Council must also take steps to ensure that people who are interested in the review are informed.

Should the decision be taken to establish Parish Councils, electoral arrangements would need be put in place and a formal Order made to give effect to the new arrangements which would then enable elections to take place in May 2011. The final outcome of the current Cheshire East Boundary Review has not yet been determined, and this could have an impact upon the Council's final decision for the outcome of the Wimslow Community Governance Review, in particular the consideration of the detail of warding arrangements for any parishes ultimately proposed.

12.0 Access to Information

The following background papers relating to this report can be inspected by contacting the report writer:

Name: Lindsey Parton
Designation: Elections and Registration Team Manager
Tel No: 01270 686477
Email: lindsey.parton@cheshireeast.gov.uk

- Guidance on Community Governance Reviews published by the Electoral Commission and the DCLG
- Explanatory Leaflet and Notice of Publication for the first stage of consultation
- Notice of Publication of Draft Recommendations arising from the first stage of consultation

Appendices - Representations received from the Stage 2 consultation ending on 15th September 2010.

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